



**MINUTES**  
**TBF Board of Directors Meeting**

**Date:** Wednesday, November 4, 2020  
**Time:** 10am – 12pm meeting  
**Location:** Video Conference Via Zoom

1. The meeting was chaired by Laurie Newman, starting with introduction at 10:03am.
  - a. Attendees: Laurie Newman, Kathryn Vernez, Fran Diamond, John Dorsey, Catherine Tyrrell, Tracy Egoscue, Alex Tower, Laura Doss-Hertz, Craig Perkins  
Absent: Jeff Klocke, Tyler Rassmussen  
Staff: Tom Ford, Marcelo Villagomez, Heather Burdick
  - b. Kathryn Vernez introduced Craig Perkins and nominated him to join the board.
2. Approval of new board member, Craig Perkins (**MSP Diamond/Tyrrell**)
3. Approval of the February 12, 2020 public meeting and August 12, 2020 regular meeting minutes (**MSP Vernez/Newman**)
4. COO Administrative Report
  - a. Marcelo Villagomez presented the quarterly financial report
  - b. Annual audit is being conducted remotely
  - c. Workplan FY21
  - d. Personnel updates
5. CEO Program Report
  - a. New partnership opportunities
  - b. SMBNEP Updates
  - c. Program Highlights
    - i. Community Engagement Program updates
    - ii. Watershed Program updates
    - iii. Marine Programs updates
6. Legal Update
7. Development/Board of Directors
  - a. Coastal Connections
    - i. Report from Coastal Connection 6 (CC6) virtual events
    - ii. Tentative dates for CC7 will be shared with the board
  - b. Subcommittees
    - i. Development Fundraising committee
    - ii. Executive/Financial committee



- iii. Legal Support committee
- iv. Project Development committee

c. Calendar and Commitments

- 1. Schedule Public meeting
- 2. Board of Directors project site field trip (summer/fall 2021)

8. The meeting was adjourned at 12:15pm